

APPENDIX 7

ROTARY TRAINING EVENTS

District Training Events Convened by the Governor-elect

Training Events/ Time of Year	Purpose	Organizer	Materials
District team training seminar February	Assistant governors and district committee leaders learn their new roles and responsibilities and work on district goals and the district leadership plan.	District training committee	For leaders: District Team Training Seminar Leader's Guide For participants: Lead Your District manuals for assistant governors and committees
Presidents-elect training seminar (PETS) February or March	Club presidents-elect learn their new responsibilities and work with assistant governors to set their goals.	District training committee	For leaders: Presidents-elect Training Seminar Leader's Guide For participants: Lead Your Club: President training manual
District training assembly March-May (after PETS)	Club presidents-elect build on PETS training to gain leadership skills, while other incoming club leaders learn their new responsibilities. Club leadership teams refine their goals for the year.	District training committee	For leaders: District Assembly Leader's Guide For participants: Club Officers Kit manuals for: President Secretary Treasurer Committees
District membership seminar April or May (after district training assembly)	Club presidents, club membership committee chairs, interested Rotarians, and district leaders learn how to sustain and increase membership.	District membership committee	For leaders: District Membership Seminar Leader's Guide For participants: Determined by the district
Grant management seminar Determined by the district	Club presidents-elect (or club-designated appointees) learn how to manage Rotary grants. Clubs applying for global grants must attend.	District Rotary Foundation committee chair, grants subcommittee chair, district training committee	For leaders: Grant Management Seminar Leader's Guide For participants: Manage Your Global Grant manual

District Training Events Convened by the Governor

Training Events/ Time of Year	Purpose	Organizer	Materials
District Rotary Foundation seminar July-November	Club Rotary Foundation committee chairs and interested Rotarians learn about the Foundation and Rotary grants.	District Rotary Foundation committee, district training committee, regional Rotary Foundation coordinator	For leaders: District Rotary Foundation Seminar Leader's Guide For participants: Determined by the district
Leadership development program Determined by the club	Club members gain leadership skills that apply both to their professional lives and their leadership roles in Rotary.	Club trainer, president, assistant governor, district training committee	For leaders: Leadership Development: Your Guide to Starting a Program For participants: Materials developed by the club or district
District leadership seminar Immediately before or after the district conference	Current or past club presidents and other club leaders who have served three or more years learn about leadership opportunities in Rotary.	District training committee	For leaders: District Leadership Seminar Guide For participants: Determined by the district
District conference Any time except at the same time as the district training assembly, during the Rotary institute, the International Assembly, or the Rotary convention	Rotarians hear inspirational addresses and discuss matters of importance to clubs and Rotary International.	District training committee	For leaders: District Conference Manual
Rotaract district leadership training meeting Any time after club open elections and before 30 June	Incoming Rotaract club leaders, Rotaractors, and interested Rotarians and the general public learn about Rotaract.	District Rotaract representative	For leaders: Guide for District Rotaract Leaders